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FROM CASASIA'S (P) PERSONNEL

FOLDER FOR PERIOD 1955-1962.

(IN MID 1962 CASASIN WENT

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BEC. 4.	CHILDREN OR DEPENDENTS (Include partial dependents	
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SEC. 8.	FATHER-IN-LAW		• •	•	•
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	3. NAME		•		- o300 a management
	CITIZENSHIP	ADDRESS	St. & No.	City Grate	Country
SEC. 11.	RELATIVES BY BLOOD O	R MARRIAGE IN EN GOVERNMENT	THE MILITAL	RY OR CIVIL	SERVICE OF
	1. NAME CMDR. SOBT	LEE WEST	EL TIONSHIP _	COUSIN	AGB 30
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SSC. 12.	EDUCATION PS #63 BALTIMORE, nd, USA
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	COLLEGE V OF FILCHIGAN ADDRESS HAN FIRSUR, FILCH USA
	DATES ATTENDED 1945 SEE P13 DEOREE SEE B. A. COMER
. SEC. 13.	MILITARY, NAVAL OR OTHER GOVT SERVICE — U.S. OR FOREIGN
	USA: ARMY 1/LT FEB 19.13-CCT 19.18 COUNTY Entrice Hank Indice of Pervice
•	GHO FEC-TOKYO JAPAN 0-937200 HONORABIE
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•	NEACTIVE SERVICE BOARD NUMBER 5-A ADDRESS HARTFORD, CONN.
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SEC. 14.	CHRONOLOGICAL HISTORY OF EMPLOYMENT FOR PAST 15 YEARS. ACCOUNT
- '	FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALSO PERIODS OF UNEMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING
	PERIODS OF UNEMPLOYMENT. LIST LAST POSITION FIRST.
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	EMPLOYING FIRM OR AGENCY DEPT / ARMY
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NOT APPLICABLE	•
	armonalista (imperioralista XIII)
SEC. 16. GIVE FIVE CHARACTER REFERENCES—IN THE U.S.—WHO KNOW TO MATELY— (GIVE RESIDENCE AND BUSINESS ADDRESSES WHERE LOSS	IBLE)
1. CART. GOLDON WALLACE BUB. ADD. ALS-PARKIDIO! MONTEREY	Btate CHL.
FEB. ADD. 2140 COLEY. PHIO ALTO	CHL.
2 MIL GEOUGE MODLE 1018 ADD WERLIFORNIA BERKEUEY.	CAL.
ME JUHH CHEATHAM BYO, ADD, LITE PATRICK FREDERICK,	<u>M).</u>
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MRY T. G. DRISCOLL DUS ADD TIST KSTE NUTUSEK WASH. PER ADD TOS SE KCYAL RECEXANDED	<u> </u>
V. ME-R.H. KUNIMAN AND UP BUREAU DES MOINES	10WH
PES. ADDUNIX	•
	. ,
SEC17. NAMES OF FIVE PERSONS WHO KNOW YOU SOCIALLY IN THE UNITED S NOT REFERENCES, SUPERVISORS OR EMPLOYERS — (Give residence and bu dresses where possible.)	
Street and Munder City	Ciate
1. MR. GEORGE FINNEY DUB. ADD. DEPT JAF WASHINGTON PRO ADD. 2310 VALLEY DR. FLEXANDRIA	VA.
	unprison continued
2. DR. MOKRIS CRANE BUS ADD BALTIMORE IN PHIADELPHIA	<u>· PA.</u>
ME. BRADFORD COUNTY PUB. ADD. TEPT /STATE WHISHINGTON	<u> </u>
HISS FLOREINE MIGHERROUSE ADD. MINE	gangurustiepusturestitisträtist
RES. ADD. IL MINULPHIE BURNESZO,	COHN-
N 6. MIL ANTHONY SAS BUS ADD SES E FILL DALEMERS,	98
ELS. ADD. ELS. ELT. MINISTERAL,	

SEC. 18	R. GIVE THREE NEIGHBORS AT YOUR LAST NORMAL RESIDENCE IN THE U.S.— residence and business addresses where possible.)	(Olve
V	Street and Number City & NIL FRANK DUCHARHERUS ADD TRAVELERS INS. HARTERED CO	ы. И.И.
IV	. FIR. JAMES KNOY DOUS ADD G. FOR CO. HARTFORD, CO.	สห ∸ สห−ั
	MES. LOUIS FRANKLIN BUD AND ALBERT STELLED HARTFORD, CON	<u></u>
SEC. 19.	FINANCIAL BACKGROUND	
	A. ARS YOU ENTIRELY DEPENDENT ON YOUR SALARY? YES IF NOT, STATE SOU	rum Hum
. • . :	B. NAVES AND ADDRESSES OF DANKS WITH WHICH YOU HAVE ACCOUNTS BALTIFE	议是
	NHICHAL BANK HIGHLAND TOWN BY ANCH, BALTMOSE, C. HAVE YOU EVER BEEN IN, OR PETITIONED FOR BANKRUPTCY? NO	∴Q.
	OLVE PARTICULARS, INCLUDING COURT:	
-	D. CHV3 THREX CREDIT REFERENCES—IN THE U.S.	هو همرو. م
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FROM CCT 1944 TO JAN 1945 NORTHERN PROMSEP AUL TO OCT MUS TOKYO, SENDA LAST U.B. PASSPORT - NUMBER, DATE, AND PLACE OF ISSUE: UNKXOWA NONE HOW MANY OTHER U.S. PASSPORTS HAVE YOU HAD? OIVE APPROXIMATE PASSPORTS OF OTHER NATIONS: SEC. 22. CLUBS, SOCIETIES AND OTHER OPGANIZATIONS LIST NAMES AND ADDRESSES OF ALL CLUBS, SOCIETIES, PROFESSIONAL SOCIETIES, EMPLOYEE GROUPS, ORGANIZATIONS OF ANY KIND (INCLUDE MEMBERSHIP IN, OR SUP-PORT OF, ANY ORGANIZATION HAVING HEADQUARTERS OR BRANCH IN A FORSION COUN-TO WHICH YOU DESCRIPTION OF ALTER BELONOSD: DATES OF MEMBERSHIP: . <u>USA</u> PRESENT DATES OF MEMBERSHIP: . Marce and Chapter Cliy Country Blate DATES OF MEMBERSHIP: MADLE ADG CDADSER CIT Country DATES OF MEMBERSHIP: Haine and Chapter City Country DATES OF MEMBERSHIP: Name and Chapter City Country DATES OF MEMBERSHIP: Name and Chapter St. A La. City Stute DATES OF MEMBERSHIP:

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		NERAL QUALINICATIONS
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		LANGUAGE JAPANESE SPEAK FLUENT READ FAIR WRITE FAIR
,		LANGUAGE FRENCH SPEAK FLUENT READ FLUENT WRITE FLUEN
		LANOUAGE SPEAK READ WRITE
	B.	LIST ALL SPORTS AND HORSIES WHICH INTEREST YOU: INDICATE DEGREE OF PROCEEDED IN EACH:
		SWIMMING, SKING, HORSEMANSHIP, FOOTBALL - GEOD.
		BASEBALL ICE HOCKEY LACROSSE, VOLLEYBALL, BATHINTON- FA
•		PHOTOGRAPHIC PROCESSES - STRONG AMATEUR INTEREST
	D. 1	HAVE AN ABILITY TO INCITE, EITHER REPORTORIAL OR EDITORIAL INHICH MIGHT BE SUITABLE FOR RESEARCE OR SPECIAL REPORTS WILLTING. LEST DELOW THE NAMES OF COVERNMENT DEPARTMENTS, AGENCIES OR OFFICES WHICH YOU HAVE APPLIED FOR EMPLOYMENT BINCE 1939: VONE OTHER THAN DEPT OF ARMY FOR
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	ζ.	CHMISSION AS CFFICER.
		COMMISSION AS CFFICER.
	-	COMMISSION AS CFFICER.
E.	- 11 X C	CHMISSION AS CFFICER. TO YOUR KNOWLEDGE ANY OF THE ABOVE HAS CONDUCTED AN INVESTIGATION OF INDICATE BELOW THE NAME OF THAT AGENCY AND THE APPROXIMATE DATE OF INVESTIGATION: SHITARY INTELLIGENCE DIV, WAR DEPT, + FBI CNOCTED LOYALTY CHECK SOMETIME BETWEEN EB 1947 AND JUN 1947.

SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE THUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGRES THAT ANY MISSTATEMENT OR ONISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT ALEXANDRIA VIRGINIA DATE 25 NOV 1948

SIGNED AT ALEXANDRIA VIRGINIA

CASASIN

USE THE FOLLOWING PAGES FOR EXTRA DETAILS NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN SACH SUCH PAGE.

- 14. I HAVE NEVER HELD A FULL-TIME CIVILIAN JOB,
 SINCE I ENTERED THE ARMY DIRECTLY FROM
 COLLEGE.
- 19. I HAVE NEVER BOUGHT ANYTHING ON CREDIT.

 THEREFORE, I HAVE LISTED THREE CONCERNS

 WITH WHICH I HAVE TRANSACTED NORMAL

 BUSINESS.
- 12. I ACQUIRED SUFFICIENT CREDITS FROM THE

 ARMY JAPANESE SCHOOL AT THE U OF MICHIGAN

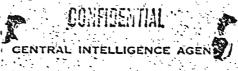
 TO RECEIVE A B.A. DEGLEE, IN ABSENTIA,

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 HARTFURD, CONN.





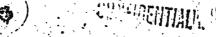
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CENTRAL INTELLIGENCE AGENCY.

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/S/ EMMETT D. ECHOLS
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(When Filled In)

13 September 1960

(Date) File No. K-1328

MEMORANDUM FOR: Chief, Records and Services Division Office of Personnel

SUBJECT

Course

1. Cover arrangements recriticular have been completed for the above-named Subject.

- 3. Operating component must take necessary action to block FESPEN telephone locator by submitting the Personnel Information Card, "Office File Copy," Form No. 642, to Machine Records Division, Office of the Comptroller, Room 107 Curie Hall, Attention: Miss Wenkenbach.

Roul P. Cleman MEARRY W. LITTLE, JR. Chief, Central Cover Division

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Operating Division - SR

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VLUILI REQUEST FOR PERSONNEL ACTION voices to confidential REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 33 and 7 unless otherwise instructed. Il applicable, obtain resignation and fill in separation and or reverse. L RECUEST-NA 20 Jan 19 J.Dec.54 & majust of action acquisito:

A Platonnii (Specify whether appointment, promotion, separation, stee) & EFFECTIVE DATE r Tan. rr PROMOTION & Polition (Specify whether establish, change grade or fette, etc.) & APPROYED ECLA 145 BANETIT PETTICA & Area Ops Officer (Br. Ch.) EC-171-1 Area Cos Officer ECF-189-14 QUE BOARS PERFEE & 65-2136-21-14 \$9600.00 p. . . د.م 8360.00 \$360.00 د.م IR DRSINIZATIONAL CEGIANATIONS DDP/SR DDP/SR <u>Far. Sist Area</u> IL HEADCHAITERS Office of the Chief Washington, D.C. T DEPARTMENTAL A BIMLERS (Use reverse if necessary) PLEASE TRANSFER FROM VOUCHERED TO CONFINITIAL TUNDS. 8560. 4 Robert To Talenter C. FOR ADDITIONAL INTERNATION CALL (Name and telephone estanson) 14. POSITION CLASSIFICATION ACTION ONE | WALL OTHER S.PT. | 10 POINT MEN VICE I. A. REAL CISAB OTHER 15 15 17. APPROPRIATION 13. SUBJECT TO C. S. RETHEMENT ACT (YES-NO) N. LEGAL RESIDENCE CLAIMED PROYED FROM: 5-3400-20 STATE: 5-3400-55-019 21. STANDARD FORM SO REMARKS 22. CLEARANCES WITIAL OR SIGNATURE DATE REMARKS. ve entern B. CEIL. OR POS. CONTROL FI CAREEL SERVICE BOARD C. CLASSIFICATION DATE: DEC 2 1 1954 D. PLACEMENT OR EMPL. F. APPROVED BY

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NOTICE	OF OFFICIAL	DISABILITY C'	IM FILE) 	
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There is on title in the Casualty Affairs Branch, Benefits and Casualty

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or theath-incurred on 3 Ale combet 1850

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF HOTICE SIGNATURE OF BCD REPRESENTATION ---

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

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EMPLOYEE NOTICE OF RESIGNATION
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To accept private couploquent.
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4 august 62 23 July 62
FORWARD COMMUNICATIONS. INCLUDING SALARY CHECKS AND BONDS. TO THE FOLLOWING ADDRESS (Number, Street, City, Zone, Sta
INSTRUCTIONS
Items 1 thru 7 and Items 9 thru 18a The initiating office should fill in each of the referenced items. Items 9 thru 18a to the action requested, and NOT to the current status of the employee unless specific items remain unchanged.
Item 5 - "Category of Employment" should show one of the following entries:
Regular Summer WAE Part Time Detail Cut Consultant Temporary Detail In Military Temporary - Part Time
Ttem 9 - "Organizational Designations" should show all levels of organization pertinent to identifying the location of the position:
Major Component (Director, Deputy Director, etc.) Office, Major Staff, etc. Division or Staff (subordinate to first line)
· Branch Section
• Unit
Item 11 - "Position Title" should reflect the standard abbreviated title giver in the most current edition of the Position Control Register or reported on Form 261, Staffing Complement Change Authorization.
Item 18b - Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Career Service is involved, the gaining Career Service should approve and the other Career Service should concur in Item 18, Remarks.
ROUTING - The original only of this form will be forwarded to the Office of Personnel through the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of the Comptroller, one copy only will be sent to the Office(s) concerned.

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DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS APPENCE WITHOUT PAY, INCLUDING PERIODS OF MERCHANT MARINE SERVICE, DURING ANY ONE CALENDAR YEAR! YES \(\) NO IF ANSWER IS "YES." LIST FOLLOWING INFORMATION. FROM— TO— TOTAL (LWOP, Furl, Susp. AWOL, Mor Mar) TYPE IF KNOWN (LWOP, Furl, Susp. AWOL, Mor Mar) TYUM MONTH DAY YEAR MONTH DAY YERS POINTS DAYS (LAWOP, Furl, Susp. AWOL, Mor Mar) WILLIES POINTS DAYS IN. NONCREDITABLE SERVICE (RIF purposes endy): 13. NECEMPLOYMENT RIGHTS IS. REEMPLOYMENT RIGHTS IS. REEMPLOYMENT RIGHTS IS. REEMPLOYMENT RIGHTS TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS. I swear (or affirm) that the above statements are true to the best of my knowledge and belief. Subscribed and sworn to before me on this day of	BRANCH	YEAR		ÇAY	YEAR	DISCHA								
WITHOUT PAY, INCLUDING PERIODS OF MERCHANT MARINE SERVICE, DURING ANY ONE CALENDAR YEAR? IF ANSWER IS "YES." LIST FOLLOWING INFORMATION. TYPE IF KNOWN (LWOP, Fuel, Susp. AWOL, Mee Mac) FROM— YEAR MONTH DAY YEAR HONTH DAY YEAR PONTHS PAYS II. NONCREDITABLE SERVICE (Leave purposes only): 14. NONCREDITABLE SERVICE (RIP purposes only): 15. REEMPLOYMENT RIGHTS WES NO (If answer ic "Yes," in what agency were you employed at the time status was acquired?) ARE YOU: A THE WIFE OF A DISABLED VETERANT YES NO B. THE MOTHER OF A DISABLED VETERANT YES NO C. THE UNREMARRIED WIDOW OF A VETERANT YES NO TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS. I swear (or affirm) that the above statements are true to the best of my knowledge and belief. Subscribed and sworn to before me on this day of (MONTH) Subscribed and sworn to before me on this day of (MONTH) (CITY) (STATI	United States Army	143	Feb	15	1,8	Oct	27	Yes	; hon	orab		8	13	
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NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission should be shown.

TRAVEL AGREEMENT BY STAYF EMPLOYEES ASSIGNED TO PERMANENT DUTY STATION OUTSIDE CONTINENTAL UNITED STATES

- 1. In accordance with the policy of the Central Intelligence

 Agency, I agree to serve outside the continental United States a minimum tour of 21: months from the date of my arrival at my

 permanent post of duty, unless said tour is sooner terminated by the

 Government for its convenience, or it is terminated by the Agency for

 circumstances that are considered by it to be beyond my control.
- 2. It is understood and agreed that if I terminate for reasons within my control in less than 12 months from the date of arrival at said post, I shall reimburse CIA for all travel expenses, including storage and per diem, incurred in the transporting of myself, my dependents, my household and personal effects and my automobile to my permanent post of duty, and shall may all return travel and transportation expenses to the United States.
- 3. It is further understood and agreed that if I terminate for reasons within my control subsequent to the twelfth month but prior to the completion of my tour of duty, I shall pay all return expenses for the travel and transportation of myself, my dependents, my household and personal effects and my automobile to the United States.

WITNESS:

Date: 1 August 1957

FORM NO. Q112 REPLACES FORM NO. 55-104

CONFIDENTIAL

MEMORALDUM FOR: Secretary, CS/CSB

SUBJECT

Recommensation for Promotion to Grade GS-15 CAS ASIN

RIFERENCE

: Your memorardum dated 8 October 1953

1. The SR Division and the Chief of Station, [attached) recommend the promotion of artification

2. Mr. bear last promoted 16 January 1955. On 17 February 1955 he arrived to serve as the senior S3 officer in the FE field area, his present assignment. In this position he has continued to display qualities of leadership, initiative, imagination and thoroughness which resulted in his rapid rise in the Agency.

3. The very facts of hir. youth in relation to his responsibilities and the fact that promotion to his present level has been rapid, caused the Division and the Chief of Station, to hold until this time a recommendation for his promotion which was submitted in June 1957. Most careful consideration has convinced us that not only is Mr. Are asserving of the recommended promotion, but his elevation to the higher grade will be in the best interest of the Career Service and meet definite Division requirements for a senior officer at the GS-15 level.

Acting Chief, SR Division

Distribution: Crig & 6 - Addr

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Attechment to

HENCRANDUM Ho. 360

18 June 1957

TO Chief of Station

RCM Chief Soviet Branch

SUBJECT: Recommendation for Fromotion

has been under my supervision as Deputy and Case Officer for approximately fifteen months. Based on the knowledge of the process an individual gained during this period and upon his actual performence, I recommend that he be entered for consideration on the SR Division C3-lh to C3-15 promotion list at this time - June 1957. The slot and job which he now occupies, Chief, Soviet Branch, is, of course, adequate to accommodate such a procetion.

notably versatile during this period. He has engaged primarily in limited and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprise; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for seem time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise, which has shandled a number of unilatoral cases nost effectively. In the effice, too, as well as in face-to-face operational situations which the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way back. Thus, I feel that he is qualified for the recommended promotion by ability and experience in both the internal and external aspects of the professions.

3. Relative to the more personal characteristics involved in the term managerial ability (judgments are necessarily more subjective but here, too, I consider the property of the qualified in maturity, in judgment, and in experience. He would most certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of his own industry. It is not without his difficulties in the area of personal relationships. He is a purist at times and munifestly impatient in certain human situations where a shrug of the shoulders would be the

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Let reply. These characteristics do not always make for the best personal relations but are frequently obviated by intellect and above all are correctable and are being corrected.

is In sum, and the proventions of qualifications, broad experience and proven abilities dominate his age, the only factor militating against a promotion at this time. It is therefore my sincere recommendation a promotion recommendation be forwarded to Headquarters for conthat a promotion recommendation be forwarded to Headquarters for conthat a promotion recommendation be forwarded to Headquarters for conthat a promotion in the current mid-year lists.

SECTO

9 December 1953

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TO:

Chief, SR

25 November 1958

FROM:

Chief of Station,

SUBJECT:

Premotion of

REFERZICE:](RYBAT) dated 11 Cct 1957

1. In line with paragraph 2 of Reference, after a period of

six months we submitted an additional promotion fitness report on under cover of dated 28 May 1958. Inasmuch as Baker was then at Headquarters on TDY, we requested that he review this fitness report and assumed that in doing so he would also discuss with Maury promotion, which both he and Nelson felt was to be strongly recommended.

2. Baker was, however, not shown this fitness report at Headquarters, nor did he have the opportunity to discuss promotion with Maury. In reviewing our records we are now concerned at the possibility of some administrative slip-up and would appreciate a word of acvice as to how this promotion action is proceeding. We would like to reiterate that we now have not the slightest hesitation in recommending for promotion and find that the fitness report submitted with still reflects our current high appreciation of his abilities and progress.

WILLIAM E. NELSON

CCFY Attachment to

WYORANDUM No. 350

18 June 1957

TOs

Chief of Station

FROM:

Chief, Soviet Branch

SUBJECT:

Recommendation for Promotion

()=CASASIN

1. Linear Theorem, has been under my supervision as Deputy and Case Officer for approximately fifteen months. Based on the knowledge of the linear as an individual gained during this period and upon his actual performance, I recommend that he be entered for consideration on the SR Division GS-1h to GS-15 promotion list at this time - June 1957. The slot and job which he now occupies, Chief, Soviet Branch, is, of course, adequate to accormodate such a promotion.

- 2. Remarks operational performance has been outstanding and notably versatile during this period. He has engaged primarily in liaison and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprise; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for some time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise, the office, too, as well as in face-to-face operational situations, has been cutstanding. He has a flair for and a facility with the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way back. Thus, I feel that he is qualified for the recommended promotion by ability and experience in both the internal and external aspects of the profession.
- 3. Falstive to the more personal characteristics involved in the term managerial ability, judgments are recessarily more subjective but here, too, I consider the too to be qualified in maturity, in judgment, and in experience. He would most certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of his own industry. Provided its not without his difficulties in the area of personal relationships. He is a purist at times and manifestly impatient in certain human situations where a shrug of the shoulders would be the best reply. These characteristics do not always make for the best personal relationships but are frequently obviated by intellect and above all are correctable and are being corrected.

(:...)

CASASINS

l. In sum, respectives qualifications, broad experience and proven abilities dominate his age, the only factor militating against a promotion at this time. It is therefore my sincere recommendation that a promotion recommendation be forwarded to Headquarters for consideration in the current mid-year lists.

1 June 1959

Chairman, CS Career Service Board

SUBJECT

Nominations for Promotion to GS-15

REFERENCE

! Memorandum dated 14 May 1958 from , Secretary, CS Career Service Board

1. After reviewing GS-14 employees assigned to the SR Division, I wish to again recommend the promotion of CASASIN Is not to GS-15. I concur also in the attached recommendation for the promotion of The propared by the Chief of Base,
Berlin.

2. The Chief of Station, and I recommended casasias promotion in December 1953. This carlier recommendation presented the personal qualities of Mr. I wish simply to point cut at this time that since early 1954, Mr. and has more than fully discharged responsibilities at the GS-15 level. I believe that it is definitely time to elevate him to the level at which he has been performing more than satisfactorily for over 5} years.

Acting Chief, SR Division

Distribution: Orig & 6 Addressee w/att

FIELD FITHESS REPORT							
The Estness Report ls an important factor in organization personnel management. It seeks to provide: 1. The organization selection board with information of value when considering the application of m							
individual for memberahip in the career staff; and 7. A periodic record of job performance as an aid to the effective utilization of personnet.							
INSTRUCTIONS							
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soline, directs and reviews the work of the individual, you have discharged your supervisory responsibility for evaluating his by frequent discussions of his byork, so to DATE a gentlefield, weaknesses, and on the job effectiveness as easy way he knows where he stands. 29 NOV 1885							
FIELL REPORT							
IT IS OPTIONAL WHETHER OR NOT THIS FITNESS REPORT REVISION BY THE PARTY AND THE ATT 1/55							
CASASIN SECTION I							
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GS-14 / USSR Base, SP							
1. Due Date of this REPORT 7. PERIOD COVERAD BY THIS REPORT (Inclusive dates) 30 September 1955 17 February - 30 September 1955							
30 September 1955 17 February - 30 September 1955 SECTION 11 (To be completed by field supervisor)							
Chief, USSR Base. 0136.01 2. DATE ASSUMED RESPONSIBILITY FOR POSITION 19 Fabruary 1955							
3. STATE THE SPECIFIC ASSIGNMENTS OR TASKS WHICH ARE TYPICAL OF THOSE GIVEN TO THE EMPLOYEE DURING THE PAST THREE TO SIX MONTHS (List in order of frequency)							
A. As Chief of Operating Page: 1. Usuage and direct all operations against target area, and monitor positivets. 2. Supervise system of development and emploitation of operational leads. 3. Supervise proper administration and support of operations, including finances. 4. Conduct or supervise effective liaison with other KUNAN elements, with other Government agencies abroad and, when appropriate, with representatives of other povernments.							
8. As Senior SR Division Officer in Area: 1. Consult with or advice other KULARK and non-KULARK units on target area, government, and IS characteristics. 2. Mike available to other KULARK and non-KULARK units area specialists, or required. SECTION III (To be completed at headquarters entr)							
DO NOT COMPLETE - FOR HEADQUARTERS USE ONLY							
AUTHUNICATION OF REPORT AND SIGNATURES 1. 2. ANS OF FEW ENING OFFICIAL IN FIELD (True)							
Wolayd Jenje							
1. THIS REPORT . WAS WAS NOT SHOWN TO THE INDIVIDUAL BEING HATTY. 4. DATE REPORT AUTHER- 15. NAME AND SIGNATURE OF ADMINISTRATIVE OR PERSONNEL OFFICER ATTHEADQUARTERS							
TICATED AT HOS.							
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084 NO. 45a

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1. The descriptive words are to be

On the left hand side of the page below are a series of statements that apily An such degree in most people. On the right hand side of the page are four majoricategories of descriptions. The weeld wonling and category is divided into three small blocks, this is to allow you to make finer distinctions if you so desire. Look at the statement on the left a then check the category in the eight which best tells how much the statement applies to the perion you are rating. Placing on "A" in the "Not Observed" column means you have no opinion on whither a phism applies to an individual: Placing on "A" in the "Does Not Apply" column means that phismae the definite opinion that the description is not at all suited to the individual.

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•	T. HAS AN ENTHUSIASTIC ATTITUDE TOWARD THE ORGAN-
,	IZATION WILL PROBABLY NEVER CONSIDER WORKING
,	ANY PLACE BUT IN THE ORGANIZATION.
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	, ,
B. DIRECTIONS: Considering others of this person's grade	O. DIRECTIONS: Consider everything you know about this
and type of assignment, how would you fate him on	person im making your rating. Takill in job duties,
potentiality for assumption of greater responsibili-	conduct on the job, personal characteristics or
tion normally indicated by promotion.	habits, and special defects or talents.
l—	
1. HAS REACHED THE HIGHEST GRADE LEVEL AT WHICH	1. DEFINITELY UNSUITABLE . HE SHOULD BE SEPARATED.
SATISFACTORY PERFORMANCE CAN BE EXPECTED.	2. OF DOUBTFUL SUITABILITY NOULD NOT HAVE AC-
2. IS MAKING PROGRESS, BUT NEEDS MORE TIME IN PRESENT GRADE BEFORE PROMOTION TO A HIGHER	CEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW.
GRADE CAN BE RECOMMENDED.	3, A BARELY ACCEPTABLE EMPLOYEEDEFINITELY BELOW
3. IS READY TO TAKE ON RESPONSIBILITIES OF THE	AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY
. NEXT HIGHER GRADE, BUT MAY NEED TRAINING IN	OUTSTANDING TO WARRANT HIS SEPARATION.
SOME AREAS.	4. A TYPICAL EMPLOYEE. HE DISPLAYS THE SAME SUITA-
4. WILL PROBABLY ADJUST QUICKLY TO THE MORE	BILITY AS MOST OF THE PEOPLE I KNOW IN THE
RESPONSIBLE DUTIES OF THE NEXT HIGHER GRADE.	ORGANIZATION.
3. IS ALREADY PERFORMING AT THE LEVEL OF THE NEXT	3. A FINE EMPLOYEE - HAS SOME OUTSTANDING
HIGHER GRADE.	STRENGTHS.
8. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR RAPID ADVANCE.	REQUIREMENTS OF THE ORGANIZATION.
	TYY 7. EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK
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FOR THE	AMINISTRA	TIVE OFFIC	ER: Consult cui	rent instruc	tions for completing	g this	report.	-
ment an rated en to be co	d personnel ployee. It ompleted on I complete i	l official Lis recom y after t ifter the	s concerning th mended that you he employee has 90 days has elaps	e potential, feed the ent beed under yo ed. If this	of the employee being the report before co our supervision FOR is the INITIAL REFO	ng rat omplet AT LE ORT on	ed. It is ing any qu AST 90 DAY: the emplo	propriete coreer manage NOT to be shown to the uestion. This report is S. If less than 90 days yee, however, it MIST. B. of Section "E" below
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	-	Paview	redit, i	14.00	** ** *** ****		
•			•	•			BUED ON ATTACHED SHEET
I certify that any substant	ial difference	of opinion with	the su	pervisor is ref	lected	in the	shove section.
a. thus pare B. 22 November 1959	TYPED OR PRINTE	O NAME AND SICH	//	PREVIEWING C.			e of Reviewing Official. Coorations
SECTION C.		JOB PERFORMA	HCE EVA	LUATION			
1 ATONG ON GENERAL PERFORM	ANCE OF DUTIES		1				· · · · · · · · · · · · · · · · · · ·
DIFFETTONS: Consider OXLY nis duties during the rating sibility. Factors other the	g period. Comp	are him ONLY wi	th other	's doing simi's	r week	. At # 340	ng rated has performed nilar level of respon-
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FORM NO. 45 (Part 1) OF FORMS 45 AND 454 MICH SECRET

Performance

Flace the most important first. Po mat incl b. Nate performence on each specific duty consist. c. For supervisors, ability to supervise will a who supervise a secretary only). d. Compare in your mind, when possible, the similar level of responsibility. e. Two individuals with the same job title of duties. f. Be specific. Examples of the kind of duties ORAL BRIEFING GIVING LECTURES CONNUCTING SEMINARS BRITING TECHNICAL REPORTS CONNUCTING EXTERNAL LIAISEN TYPING TAKING DICTATION SUPERVISING	ide mindidents in the mindidents in the mindidents in that will have been applied to the mindidents in	The cifectaveness in performance of this specific trated as a specific duty (do not rate as impervisual team of the specific duty (do not rate as impervisual team of the specific duty (do not rate as impervisual team of the specific duty (do not rate as impervisual team of the specific duty (do not rate as impervisual team of the specific spec	duty. orm thos duty at differen vs xvind E or pay				
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DIRECTIONS: Stress strengths and weaknesses, part	icularly	those which affect development on present job.					
in terms of mental capacity, psycho and people he comes against. He to ability among other natural actitud	logica ps thi es. C and pe	s off with industry and language n the debit side and measured against rechal understanding in some situation	15,				
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SECTION D. SUITABILITY FOR	CURREN	7.~^~ <u>~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~</u>					
INCTION D. SUITABILITY FOR CURRENT JCB IN ORGANIZATION INCTIONS: Take into account here everything you know about the individual productivity, conduct in the job, eritinent personal characteristics or habits, apecial defects or telentaand how he fits in with your team. Compare him with others doing similar work of about the same level. 1 - DEFINITELY UNSUITABLE - HE SHOULD SE SEPARATED 2 - OF DOUBTFUL SUITABILITYOLIO NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW. 3 - A BARELY ACCEPTABLE EMPLOYEEBELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRINGT HIS SEPARATION. 4 - OF THE SAME SUITABILITY AS WOST PEOPLE I NOW IN THE ORGANIZATION. 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS. NUMBER 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE BEGUINSOF THE ORGANIZATION. 7 - EXCELLED BY OVER 10 SUITABILITY FOR WIRE IN THE ORGANIZATION.							
s this individual better suited for book in some of speak fully: Subject is an all around p	HER POS Orfor	er capable of a primary, in place of	IF YES.				
his present secondary, res	ponsit	· · · · · · · · · · · · · · · · · · ·					
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SECKE I

INDICATE THE APPROXIMATE NUMBER OF . TH'S THE RATED EMPLOYEE HAS BEEN UNDER Y Six OFFICE OF PERSONNEL

4. COMMENTS CONCERNING POTENTIAL .

Subject has a high all around potential. With respect to support subordinates from his own energy rather than to bring them along the hard way, and a normal tendency to avoid the categorical "no" - both tendencies easily correctable.

SECTION H.

FUTURE PLANS

TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Routine refresher training as appropriate.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES. TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

All normal. No limiting factors.

SECTION 1.

DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of 'statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X . MAVE NOT OBSERVED THIS, HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

HOLVIOUAL

1 - APPLIES TO THE INDIVIDUAL TO THE FRAT POSSIBLE DEGREE

2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE

3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE

4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE

5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

	, 5 . APPLIES TO INDI	VIDUAL TO	AN OUTSTANDING DEGREE	•	
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4	Z. CÁN MAKÉ DÉCISIONS ON MIS ONN PHÉN NÉED ANISÉS	4	12: SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS RE- GARDLESS OF OWN PEELINGS
5	3. HAS INSTINCTIONS	4	13. ACCEPTS MESPONSIBILE- TIES	3	23. 15 THOUGHTFUL OF OTHERS
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Х.	10. CAN COPE WITH EMERGENCIES	5	20. CUMPLETES ASSIGNATOTS TITHIN ALLOWABLE TIME LIMITS	5	30. DUES NOT REQUIRE STROME AND CONTINUOUS SUPERYS- 3510W



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ne Inen	d personnel ployee, it	officials concerning the potential of the employee being recommended that you read the entire report before c	ng tati omplet	ed. It s	s NOT to be question. I	r shown to th This report i
to be co	releted onl	y after the employee has been under your supervision FOR	AT LE	AST 90 DA	ÝS. If less	i than 90 days
complete	d and forwa	ifter the 90 days has elabsed. If this is the INITIAL REP irded to the CP no later than 30 days after the due date is	Mical	rd in ite	m 8 of Secti	on "E" below
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SECTION	G.	ESTIMATE OF POTENTIAL				
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19. THIRE'S CLEARLY

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20. FIGURE TATES SMOOTH OPERA-TION OF MIS OFFICE 30. DIES NOT REQUIRE STRONG AND CONTINUOUS-SUPERVE-TION

City City

14-00000





the streams

FITNESS REPORT (Part D. PERFORMANCE
	RUCTIONS
FOR THE APPLINISTRATIVE OFFICER: Consult current instruc	
FOR DIE SIETEVISOR This report is designed to help you	express your evaluation of your subordinate and to trensmi
this evaluation to your supervisor and senior officials.	Organization policy requires that you inform the subordi- et can help you prepare for a discussion with him of he
latteneths and weaknesses. It is also organization police	y that you show Part Lof this report to the employee except recommended that you read the entire form before completing
lany question. If this is the initial report on the co	follower: it must be completed and forwarded to the Office of
Personnel on later than to days after the date distincted	بورسوس والمفتح والمنافذ والمتحال والمتح
44.44.44	NERAL
	20 Jan. 1924 M PI
Station REDITION	Area Operations Officer
7. GRADE 8. DATE REPORT DUE IN OP 9. PIRIOD	COVERED DY THIS REPORT (Inclusive dates)
	tor 1956 to 30 Sontorber 1957
	with 1- supervisor specify)
	ICATION
SECTION 8. CERTIF	SHOWN TO THE INDIVIDUAL HATED. IF NOT SHOWN JERPLAIN WHY
Completed at Headquarters; subject no	
A. CHECK (A) APPROPRIATE STATEMENTS:	
THIS REPORT REPLECTS MY ORN OPINIONS OF THIS INDI-	to individual is eated "1" in C1 of D. A FARNING LET.
X VIDUAL.	TER TAB SENT TO NIM AN COPY ATTREMED TO THUS REPORT.
THIS REPORT REPLECTS THE COMPINED OF INIONS OF WYSELF AND PREVIOUS SUPERVISORS.	t CANNOT CERTIFY THAT THE BATTO INDIVIDUAL ANDES HOP t evaluate his Jub Performance Decause (Specify):
X AND REACHERSES BY THAT HE ANDRE MICHE HE BEANDS.	
B. THIS DATE C. TYPED ON PRINTED NAT	D. SUPERVISOR'S OFFICIAL TITLE
16 Oct 1957	Chief SOV Branch Statio
2. FOR THE REVIEWING OFFICIALL RECORD ANY SUBSTANTIAL DIS FORMATION, BHICH WILL LEAD TO A DETTER UNDERSTANDING OF	
Annual constitution of the	DATE.
	N. TREY
Posted P	as Cored
Roviews	11.00 01 11/17
Roviews	4 (7)
•	·
	CONTINUED ON ATTACHED SHEET
l certify that any substantial difference of upilion with	the supervisor is reflected in the above section.
23 ocrs-7 OFFICIAL Inofit Contact	COS, COS,
SECTION C. JOU PERFORMANCE	E EVALUATION
RATING ON GENERAL PERFORMANCE OF OUTIES	
DIFFCTIONS: Consider UNLY the productivity and effectivities during the rating period. Compare him ONLY with ibility. Factors other than productivity will be taken in	n others doing similar work at a similar level of respon-
CARRY OUT RESPONSIBILITIES.	HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO
5 3 - PERFORMS WOST OF 1.15 DUTIES ACCEPTABLY, OCCA	
"" S . A FINE PERFORMANCE, CARRIES OUT MANY OF HIS	
OKKIENTS:	
, .	· ·
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		·		
7. RATINGS ON PERSONNANCE OF SPECIFIC 145			Market and the second	,
DIRECTIONS: a. State in the spaces below up to six of the	moite imp	ortant STCIFIC duties per	com Sankynia cocin	g period
Place the cost important first. In not in b. Pate performance on each specific duty con	climic miss	or or unimportant duties.		,
e. For supervisors, ability to supervise will	always b	e rated as a speciffuglish	lan ant safe as enbesage	ore tho
d. Compare in your mind, when possible, the		his being ested with all	50 PH 572	duty at
asmilar level of responsibility.				
e. Two individuals with the same job title duties.	way pe i			differen
f. Be specific. Examples of the kind of dutie			AIL ROOM	
ORAL BRIEFING GIVING LECTURES		SES AREA KNOALEDGE	CONNECTS INTERPOGATION PRIVARES SUMMARIES	15
CONDUCTING SEMINARS	AVALYZE	S INDUSTRIAL REPORTS	THANSLATES GERVAN	* %
RITING TECHNICAL REPORTS CONDUCTING EXTERNAL LIAISON	WANAGES OPERATE	FILES " ES RADIO	DEPRIEFING SOURCES	•
TYPINO	CUORDIN	ATES WITH OTHER OFFICES	DRIVES TRUCK	
* TAKING DICTATION SUPERVISING		REGULATIONS S CORRESPONDENCE	EVALUATES SIGNIFICANCE	
'g. For some jobs, duties may be broken down even and phone operation, in the case of a radio	en furthe	rif supervisor considers	it advisable, e.g., comb	ined ke
and provide options, and the case of a ready	·	• ,	•	
1 - INCOMPETENT IN THE PERFORMANCE			IS OUTY IN AN OUTSTANDIN	
BARELY ADEQUATE IN THE PERFO DESCRIPTIVE OUTY	RMANCE OF	LAR JOS	LRY FLW INDIVIDUALS HOLDI	
RAFING 3 - PERFORMS THIS DUTY ACCEPTABLY NUMBER 4 - PERFORMS THIS DUTY IN A COMPE			ONE I KNOW IN THE PERFOR	MANCE OF
S - PERFORMS THIS DUTY IN SUCH	A FINE M		•	•
THAT HE IS A DISTINCT ASSET OF				RATING
	RJBWUN			NUMBER
Deputy to Branch Chief	- 5	Supervising		4
SPECIFIC OUTY NO. &	RAYING	SPECIFIC DUTE NO. 5		RATING
	NUMBER	Prepares correspo	endence and reports	MUMBER
Conducts Foreign Lialson	6	and handles admin	distrative routine	5
specific outy do. 3		SPECIPIC DUTT NO. 6	*	RATING
	NUMBER			NUMBER
Prepares and Manages Projects	14	Developes and han	Miles Agents	5
1. NAMBATIVE DESCRIPTION OF MANNER OF JOB PERFORM				
DIRECTIONS: Stress strengths and weaknesses, par				
Subject has excellent natural equ	<u>ipment</u>	for employment in t	his organization in	1
terms of his intelligence and mat	ural ap	optitudes. Addition	ally, he brings a	
great deal of area knowledge and	languag	e ability to his pr	esent assignment.	
uuring the period covered by this	report	he has displayed g	reat industry and	
devotion to duty in a variety of	circums	tances and achieved	notable results	•
in production and in the creation	of bot	h short and long-te	rm assets for nis	
unit. On the debit side I would	say tha	t no is somewhat to	o businessiiko in	
many personal situations to the p	orut or	being almost numou	Liess Iura, nomea	ur,
is a quality which he does not pe	mat to	intrude upon the n	ecassines of ura	
operational work although it ofte	n snows	TH OLITCA LETYCTON	sarps	
SECTION D. SUITABILITY FO.	R CURREN	T JOB IN ORĜANIZATION		······
IRLCTIONS: Take into account here everything y			aductivity, conduct in Il	
pertuggal agreemed characteristics or habits and	al dafa.	te or talanta. and how		
are him with others doing smilnr work of about t	the same i	level.		I
2 - OF DOUBTFUL SUITABILITY BOULD NOT	HAVE ACC	CEPTED HIM IF I HAD KNOWN		I
7 - A BARELY ACCEPTABLE EMPLOYEEBELO 7 RANT HIS SEPARATION	# AVERAGE	BUT WITH NO BEAKNESSES S	UPPICIENTLY OUTSTANDING T	O WAR-
4 - OF THE SAME SUITABILITY AS MOST PEO				1
RATING 5 - A FINE EMPLOYEE - HAS SOME OUTSTAND NUMBER 6 - AT UNUSUALLY STRONG PERSON IN TERMS	OF THE R	EQUIREMENTS OF THE ORGANI.	ZATION	ı
7 . EXCELLED BY ONLY A FEW IN SUITABILE	TY FOR ME	RR IN THE URGANIZATION		
S THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME (OTHER POS	ITION IN THE ORGANIZATION		F YES.
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**	•	(Then fill (In)
		FITN. 3 REPORT (Part II) POTENL
		INSTRUCTIONS
FOR THE	ADMINISTRA	TIVE OFFICER: Consult current instructions for completing this report.
FOR THE	SUPERVISOR	This report is a privileged communication to your supervisor, and to appropriate corver menas
rated em	ployee. It	officials:concerning, the potential of the employee being rated. It is NOT to be shown to the process of the concerning and that you read the entire report before completing any question. This report
to be co	mpleted on	ly after the employe's has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days
		ifter the 90 days has "lipped. If this is the INITIAL REPORT on the employee, however, it MUST indeed to the OP no litter than 30 days after the due date indicated in item 8 of Section "Z" below
SECTION	(6)	EMSM31A CENERAL
1. MANG	(Loo	e) (Vices) (Widdle) 2. DATE OF BIRTH 3. SEE 4. SERVICE DESIGNATION 20 Jan 1924 M DT
3. OFFICE	(\DIAIRIÓE)	THE OFFICIAL POSITION TITLE
-	F5, _	JAPAN Area Ops Officer
CS-1		1 October 1957 - 9 April 1953
	OF REPORT	· THE TEAL READDINGUEST DATE SPECIAL (Specify)
	th one)	Annual Promotion X Promotion
SECTION	ř.	CERTIFICATION
1. FOR TH	E 047[8:	CCRYIFY THAT THIS REPORT REPRESENTS MY DEST JUDGEMENT OF THE INDIVIOUAL BEING RATED
A. THIS D		B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR C. SUPERVISOR'S OFFICIAL VITLE
27 May		William E. Nelson
7. FOR 14 A. 1413 0	E REVIEWA	
27 Yav		B. TYPEO OR PRINTED NAME AND SIGNATURE OF REVIEWING C. OFFICIAL TITLE OF REVIEWING OFFICIAL OFFICIAL VALUE TO THE PRINTER OF THE PRINTER OF THE PRINTER OFFICIAL OFFICIAL VALUE TO THE PRINTER OFFICIAL O
SECTION		John E. Baker ESTIMATE OF POTENTIAL
		WE CARATTA RESPONSIBILITIES
	·	ing others of his grade and type of assignment, rate the employee's potential to assume greater
work.	1 - ALAEA	hink in terms of the kind of responsibility encountered at the verious levels in his kind of OV above the level at which satisfactory performance can be expected. Eached the highest level at which satisfactory performance can be expected. O process, but weeds more time defore he can be trained to assume greater responsibilities.
5		FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
HATING	4 . ACHEA	CY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
HUWBER		CEPTIONAL PERSON RUG. IS ONE OF THE FEW DNG SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER RESPONSIBILITIES
P. SUPFRY	ISORY POTEN	T A1
		this question: Has this person the ability to be a supervisor? No If your
mnswer is SUITARLE to expres	YES, indica TRAINING. sing your o	te below your opinion or guess of the level of supervisory ability this person will reach AFTER Indicate your opinion by placing the number of the descriptive rating below which comes closest pinion in the appropriate column. If your rating is based on observing him supervise, note your l'column. If based on opinion of his potential, note the rating in the "potential" column.
DESCRIPT MATIN NUMBE	6 2 5	NVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION Lieve immuridual nould be a weak supervisor in this rind of situation Lieve individual would be an average supervisor in this rind of situation Lieve individual would be a strong supervisor in this situation
ACTUAL	POTENTIAL	, DESCRIPTIVE SITUATION
3 .		a seour couns the basic too (fruck drivers, etenographers, technicians or ptolessional appricialists of various kinds) untel contact of the lime succeptualts is resoured (First line supervisor)
3		a anour or surgavisous wie pinger the siste ion (Second line supervisore)
•	. 3	a secur, who was on was not as suprevisors, shirth is assecues, see for walou from a constitution and rotter (Executive level)
	2.	WHEN CONTACT OFTH IMPROJATE SUDORDINATED IS NOT PREDUENT
3	a -	SHEM SHMEDIATE SUCCEDINATES" ACTIVITIES AND DIVERSE AND NEED CAREFUL COMPARATIONS.
3		THER INVESTIGATE SUSSIDINATES INCLUSE NEWSERS OF THE APPOSITE SEE
-		OTHER (Specify)

FORM NO. 45 (Part II) OF FORMS 45 AND 454 WHICH SECRET

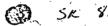
Potential

SECILLA TEL

FMFLOVEF WAS SEEN UNDER 10 nailig. CI PERSONNILI A. COMMENTS CONCERNING POTENTIAL . His potential for advancement is excellent. He has the right blend of operational know-how and supervisory talent to undertake resizing of wider, score than he now holds. Although his advancement has been rapid for his ale this blevrity, poise and common sense almost completely eliminate age as a factor in his potential for a more senior job. MAIL FROM FUTURE PLANS SECTION H. 1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE 1-DITIELLAL Subject deserves at sometime within the next year or two the opportunity to broaden his experience either by command of a small station or advancement to a more responsible job in a large one. 2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN 1970 ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS None ' DESCRIPTION OF INDIVIDUAL DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a how under the heading "category." Read each statement and insert in the box-the category number which best tells how much the statement applies to the person covered by this report. X - HAVE NOT OBSERVED THIS. HENCE CAN GIVE NO OPTION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL I - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE CATEGORY MUMBER 2 - APPLIES TO INDIVIOUAL TO A LIMITED DEGREE
3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
5 - APPLIES TO INDIVIDUAL TO AN OUYSTANDING DEGREE CATEGORY STATEMENT CATEGORY re Ir: 5 ACCOMPLISHES | . 5. CVM MYEE DECIZIONE OF WE -4, 5 4 13. ACCEPTA . BEEPBABLB. ... L 5 4... 3. HAS INITIATIVE 500 4 MEN EROULEOSE AND IDEAS W1 8 10 H 8. EHOUS WHEN TO . SEEL Ŀ., 7. - CAN SET ALONG WITH PEOP . L. MIS CRITICISM IS 684-⁵³5²³⁷ FACILITATES SHOOTH OPERA-4 DOES NOT REQUIRE STRONG OF AND CONTINUOUS EUPERTIC 10. CAU COPE US IN EMERSINES



SECRETA (When Felled In)



			(When I	fulled In)	CALL SALES	,
		FITNESS I	REPORT (F	art I) PERFO	RMANCE	
			INSTR	UCTIONS		
V.		.*		ions for completing		* * * * * * * * * * * * * * * * * * * *
this eval	ustion to your	súpervisor end se th you. Cómpleti It is also ore	nior officials. on of the repo	Organization polices to an help you produce that you show Park	y requires the epare for a di Tof this repor	bordinate and to transmityou inform the subordinate is cussion with him of him to the employee excepted form before commisting
nny quest Personnel	ion. If this i	s the initial re 30 days after the	port on the em	ployee, it must be c in item 8, of Secti	ompleted and for A below.	re form before completing rwarded to the Office o
SECTION	1. OR	5/5/A		ERAL		
1. NAME	(Last)	(First)	(Widdle)	2. DATE OF BIRTH	3. Stx	4. SERVICE DESIGNATION
3. OFFICE	/DIVISION/PRANCE			20 Jan 1924	M TATLE	1 DI
	, [IAPAN			us Officer	,
7. GRADE	B. BATE REPORT	OUE IN OP	. 9. PERIOD C	OVERED BY THIS REPOI	· manage are supplementations and the supplementation of the supplem	ates)
GS-14	<u> L_i</u>		1 Oc	tober 1957 - 9	April 1958	····
10. TYPE (Check		191714		M EN T- SUPER 41 50 8		(Specify)
		1.1 *****	<u></u>	WEH !- E # P L G Y E E	X Promo	orrou .
SECTION E		EPORT E HAS		SHOWN TO THE INDIVI	DUAL RATED. IF	NOT SHOWN, EXPLAIN WHY
NOTI	•					•
A. CHECK (X) APPROPRIATE	STATEMENTS:				
X VIOUAL		MA OSH OFINIONS	OF THIS INDI-			CÎ ON Û. A WARRING ÊEF- STACHEO TO THIS REPORT.
	tront markects Evious supenvisi	THE COMBINED OF LA	1083 07 871617			to incivioual znows now L secause (Specify):
		THE RHOPS BHERE				1
o. THIS DA		TYPED ON PRINTE	D, NAME AND SIGNA	TURE OF SUPERVISOR	D. SUPERVISOR'S	OFFICIAL TITLE
	ky 1958		am E. Nelson		140144 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4	
FORMATI	DA's MAICH BIFF	EAD TO A BETTER L	SUBSTANTIAL DIE SUBSTANDING OF	THIS REPORT.	WITH THE SUPER	VISUR, OR ANY OTHER IN-
	ware the second	and the second s	YP.			,
:		BY DA	··· • • • • • • • • • • • • • • • • • •			,
		11:4	راب را ^{ال} ۱۳۵۱	s preser bas 22	מתפגייתים מי	CHODE CHIEFICE
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Kanten			410	. 511.2	u.s	
					CO. 11	MUED ON ATTACHED SHEET
Certify	that may substan	tial difference o	of opinion with	the supervisor is re	flected in the	above section.
A. THIS DAT			John E. Bake	į.	. OFFICIAL TITL	E OF REVIEWING OFFICIAL
SECTION C.		M^2	JOB PERFORMANC	E EVALUATION		an a market article de contracte
		RMANCE OF DUTIES				
ira doritea	curing the ratio	ng period. Compa	re him ONLY with	eness with which the n others doing simil ito account later in	ar work at a si	ng rated has performed miler level of respon-
		RFORM DUTIES ADEG			,	.
	JOBOA VJBR## - \$ IN THE YERFS	JATE IN PERFORMANI Esponsibilities.	CE: ALTHOUGH, HE	HAS HAD SPECIFIC GU	DANCE OR TRAIN	ING, HE OFTEN FAILS TO
	3 - PERFORMS MOS	IT OF HIS DUTIES A		SIONALLY REVEALS SOM	E AREA OF WEAK	NESS.
	3 - A FINE PERFO	DUTIES IN SUCH A	OUT MANY OF HIS	RESPONSIBILITIES FXC	CEPTIONALLY WELF	OTHER PERSONS KNOWN TO
DMMENTS:	···· aprentia	•	•		·.	
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	-; *	,	~		P	- 4

FORM NO. 45 (Part 1) REPLACES PREVIOUS EDITIONS SECRET

Performance

the same of the sa	(Birn)	ritted in)		
2. RATINGS ON PERFORMANCE OF SPECIFIC TIES				,
GIVING LECTURES CUNDUCTING SIMINARS WRITING TECHNICAL REPORTS COMDUCTING EXTERNAL LIAISON TYPING TAKING DICTATION SIFERVISING g. For some jobs, duties may be broken down eve and phone operation, in the case of a radio	ilways be individually be in that may be in the interest operator operator operator operator in the interest operator in	and effectiveless in per rated as a specific du cal being rated with overforming different dut ight be rated are: OUSE NEW ANOMIEDOE STAN OFFICES REPORTS FILES SENDIO ATES WITH OTHER OFFICES RECULATIONS S CORRESPONDENCE: If supervisor consider	MAILORINGES IN PRIMARES SU TRANSLATES DEBRIEFING REES SHOOKS DRIVES TRUCK MAINTAINS A EVALUATES S. ES LI BOWLSHEE.	a specific duty, is supervisors those same duty at a specific duty at a specific duty at a specific duty. TERROGATIONS WARLES GERMAN SUBCES R IR CONDITIONING ICUIFICANCE OF DATA e.g., combined key
1 - INCOMPETENT IN THE PERFORMANCE 2 - BARELY ADEQUATE IN THE PERFORM DUTY RATING 3 - PERFORMS THIS OUTY IN A COMPET! 4 - PERFORMS THIS OUTY IN SUCH A THAT HE I.S A DISTINCT ASSET ON	ANCE OF PART WANG FINE W BOL SIN	IN CRUP SINT SENT SENT SECTION SENT SECTION SENT SECTION SENT SENT SENT SENT SENT SENT SENT SEN	VERY FEW INDIVIC	OUTSTANDING MANNER DUALS HOLDING SIME- THE PERFORMANCE OF
and plans operations of deried area branch.	RATING NUMBER 5/5	Conducts liaison U.S. agencies	with other	RATING NUMBER
liaison with local security services.		3-ECIFIC OUTY NO. 5		RATING - NUMBER
Develops and handles agents	RATING NUMBER	SPECIFIC DOTY BO. 6	a	PATING NUMBER
3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMA	NC E	,		
Subject is an exceedingly well-equi intelligent, has a thorough backgro to grow in his job. His operationa He has the loyalty of his subordina visors. He is particularly effecting good sense and disinterest in "fight cooperation and good will. If he in impatience with his subordinates in an occasional unwillingness to so	pped ound in liplan tes an ting this any, as re	perations officer. operations in his ning and execution i the respect of hi dealing in the lia- the problem produce minor fault as a effected in previous	He is naturate and the is usually rise equals and ison field when a maximum supervisor, i	re, e ability impeccable. i super- ere his of it is not
SECTION D. SUITABILITY FOR	CURRES	T JOB IN ORGANIZATION		
DIRECTIONS: Take into account here everything yestiment personal cheracteristics or habits, speciare him with others doing similar work of about it . Definitely unsuitable . He should be to be suitable to the should not a barely acceptable employee. Delow many his separation. RATING . A FINE EMPLOYEE . MAS SIME OUTSTANDI NUMBER A FINE EMPLOYEE . MAS SIME OUTSTANDI NUMBER THE SAME SUITABLET EXCELLED BY ONLY A FEW IN SUITABLET.	THE FOR BOY FOR BOY FOR BOY FOR BOY BOY FOR BOY BOY FOR BOY BOY FOR BO	shout the individual cre or releateend ho level. ED EEPTED HIM IF I HAD NOW I BUT WITH NO WEANNESSES IM IN THE ORGANIZATION LEGIMS LEGIMS LEGUIREMENTS OF THE ORGANIZATION ME IN THE ORGANIZATION	W he fits in wit N WHAT I KNOP NO SUFFICIENTLY OJ	h your team. Com-
S THIS INDIVITUAL BETTER SUITED FOR WORK IN SOME O RPLAIN FULLY:	THER POS	OFFICE THE ORGANIZATION		A so, if yes,
			' -	

~	24 (35)
	~/)*

List up to six of the most important specific duties performed during the roting period. Insert rating number which best describes the manner in which semigroe performs EACH specific duty. Consider ONL' effectiveness in performance of their duty. All employees with supervisory responsibilities. MUST be sented on this distribution of the content of the duty. All employees in the sentent of the content of the	•			<u> </u>		(When	Fille	(In)		- tolk		/Y. :	70 V		•	
SECTION A											541	LOTE	K 38.R	IALN	UMBE	R
1. Description of the property	N HOLT TO FITNESS REPORT OF THE				:		* E Y		٠, ا	٧			• : 4			
1. Name (Last) (Statis) (Statis) - 2. Dark or einster (3 1. Dark or								•								
1. SERVICE GESSONATION S. ORPICIAL FORTION TITLE 1. SERVICE GESSONATION S. ORPICIAL FORTION THE EMPLOYEE 1. OATE REPORT DUE IN O.P. 11. REPORTING PERIOD 3.1 Nay, 1959 1. OATE S. 3.1 Nay 59 1. OATE S.	SECTION A	7	A	503	IA	GEN	ARA	L'					-			
8. SERVICE GENERATOR S. OPTICIAL POSTTON TITLE 1. CARGES STAPY STATUS 1. CAR	I. NAME (Las	200	المدينة وأرادي	First)	(Middle)	' '4'					3. 5	EX		4. 6	RADE	,
1. CARRENTYPYSTATUS 1. CARRENTYPYSTATUS 1. PATE MET ALL MASSIGNMENT/SUPERATION PRESSION DECLINED 1. MARS ARE PROVIDED BY STATUS 1. PROVIDED BY ST						•	20	Januar,	y 192	4 -	1	1		, G	:- <u>)</u> !	
NOT ELVISION NOT ELVIS OFFI NOT	3. SERVICE DESIGNAT	ÍON	S. OFFIC	IAL POSITIO	N TITLE							_	V/88.	OF AS	SIGNM	ENT
MOY ELISIBLE MEMBER ORCHIECO NATION NEATION	w - ''	73			÷	•					1 .3	։։, _				
PÉCUPIC DUTY NO. 3 PÉCUPIC DUTY NO. 3 PÉCUPIC DUTY NO. 3 PÉCUPIC DUTY NO. 4 PÉCUPIC DUTY NO. 5 PÉCUPIC DUTY NO. 5 PÉCUPIC DUTY NO. 5 PÉCUPIC DUTY NO. 6 PÉCUPIC DUTY NO. 7 PÉCUPIC DUTY NO. 6 PÉCUPIC DUTY NO. 7 PÉCUPIC DUTY NO. 6 PÉCUPIC DUTY NO. 7 PÉCUPIC DUTY NO. 8 PÉCUPIC DUTY NO. 9 PÉCUPI	8. . : ' ,	CAR	EER STA	PP STATUS			9.			TYP	E OF F	EPOR	T			
19. DATE REPORT DUE IN O.P. 11. REPORTING PERIOD 31 Nay 1959 SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES Let up to sis of the most important specific duties performed during the roting period. Insert roting number which best describes the moner in which employee separations. EACH specific duties performed during the roting period. Insert roting number which best describes the manner of the moleging period. EACH specific duties a performed during the roting period. Insert roting number which best describes the manner of the moleging period. EVALUATION OF DESCRIPTION of Consider ONLY defictiveness in performance of that duty. All ampleyees supervised. 1. Unspitisfactory 2. Borely adequate 3. Acceptable Artino Securic DUTY NO. 3 Cause officer Artino Cause officer Artino Securic DUTY NO. 3 Conducts operational liaison with load intelligence and becurity for the load listelligence and becurity for the security of the load listelligence and becurity for the load listelligence and becurity and civilian intelligence converted to the load listelligence and becurity and civilian intelligence of period listelligence and listelligence a	HOT ELIGIBLE	Ιx	MEMBE	. А	OKFER	HEO		INITIAL	.	REASS	IGNM	ENT/S	V PE BY	HOEL		
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SPECIFIC OUTY NO. 3				SPEC	FIC OUTY N	0. 6				***************************************	RATING
Representing the at levels in all SR ma		ied .	6 6		* * * *	·					N-52.
SECTION C E	VALUATION OF	OVERAL	L PERF	ORM	ANCE IN C	URRE	NT POSI	TION			
Take into account everything duties, productivity, conduct your knowledge of employee' statement which most accurat	on lob, cooperative s overall performan	eness, pert ce during	in ent p ers the rating	onal:	traits ur hab	iits, pa	rticular lin	itation	of to	lonts, E	ased on
2 - Performance 3 - Performance 4 - Performance 5 - Performance	in many important meets most require clearly ments hasi clearly excess to in every important in every respect is	ments but c requirements sic require respect is	ls deficies ents, ments, superior,			Import	ant respect			PATI NO	
SECTION D	DE	SCRIPTI	ON OF T	HE E	MPLOYE	5					
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1 - Least possible degree	2 - Limited degre	3 - 10	lormal deg	100	4 - Above	1:		5 - 00		ling degr	••
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ACCEPTS RESPONSIBILITIES			· · · ·				4	 			4
AN MAKE DECISIONS ON HIS CODES HIS JOB WITHOUT STRON	····			·		 		╂			*
ACILITATES SMOOTH OPERAT		1 1 4 1	· ·	<u>-</u> -		 		-			\\.
RITES EFFECT: VELY	TOTAL MIS OFFICE	-				11-2	1 11 11				
ECURITY CONSCIOUS					· · · · · · · · · · · · · · · · · · ·	 `` -		+			T
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THER (Specify):								1			
	SE	E SECTIO	N "E" ON	REV	ERSE SIDE			<u> </u>			
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			OF JOB PERFORMANCE
Stress strengths and weaknesse	a damenatrat in cuire	nt pasition. Indicate	suggestions mad . employee for improvement of his-
liponabilities. Amplity or expl	and it speraprials, ratio	gs given in SECTION	ordination de dam yent and for assuming greater re- is B. C. and D to provide the best basis for determining
future personnel actions.			
In most respec	ts. this officer	la one of the	best I have known in this agency.
Fe has a broad and	deen knowledce o	f his tarcet a	rea, as well as on his "host" country
an excellent and pro	oren darran of o	mysterian in the	ow-how"; the ability to write and
I meak fucidly and e	Clecticals and w	ith amaront o	ase; And a very high degree of
motivation and devo	tion to differ H	e can he avnac	ted to continue his dynamic and
descripation mornist	AP a most diffi	cult tamat	It is my opinion that this officer
has great notential.	and it for the	e increasori re-	sponsibilities which would involve the
promotion for which	he has been rec	ommondad. As i	or training, a good managerial course
might help to bring	into even sharp	er focus his m	inv talants.
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			and the state of t
		* * * * * * * * * * * * * * * * * * * *	This report has been prepared in accord-
	A		fance with F E Division standards which I
			recognize the principle of rating the individual against the group. Thus an average
			rating reflects an entirely satisfactory
		•	performance.
		·	
SECTION F		CATION AND COM	AENTS
		BY EMPLOYEE	
			D and E of this Report.
23. June 1960	SIZVATAR OF CHIPL	oyer Samo's/ on tran	snittel
2.		BY SUPERVISOR	
HONTHS EMPLOYEE HAS BEEN			ENPLOYEE, GIVE EXPLANATION
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*****	. IF REPERT IS NOT BEI	NU MAUE AT THIS TIM	E, GIVE REASON.
EMPLOYER UNDER MY SUPER	VISION LESS THAN 80 DA	(Y3	REPORT MADE WITHIN LAST 93 DAYS
OTHER (Specify):			
DAYE	OFFICIAL TITLE OF S	UPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
			signed on
23 June 1960			Adra Brindle(P) transmittal
3	BYR	EVIEWING OFFICIAL	
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I WOULD HAVE GIVEN THIS EN			ka a a a a a a a a a a a a a a a a a a
I WOULD HAVE GIVEN THIS EN	APLOTEE A LOWER EVA	LUATION.	
. I CANNOT JUDGE THESE EVA		PPICIENTLY FAMILIA	R WITH THE EMPLOYEE'S PERFORMANCE.
COMMENTS OF REVIEWING OFFICIA	L		
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	n 4 ()	***	
14 T E	OFFICIAL PITLE OF RE	VIEWING OPPICIAL	TYPEO OR PRINTED NAME AND SIGNATURE
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*	(J	John Baker/s/ on transmittal

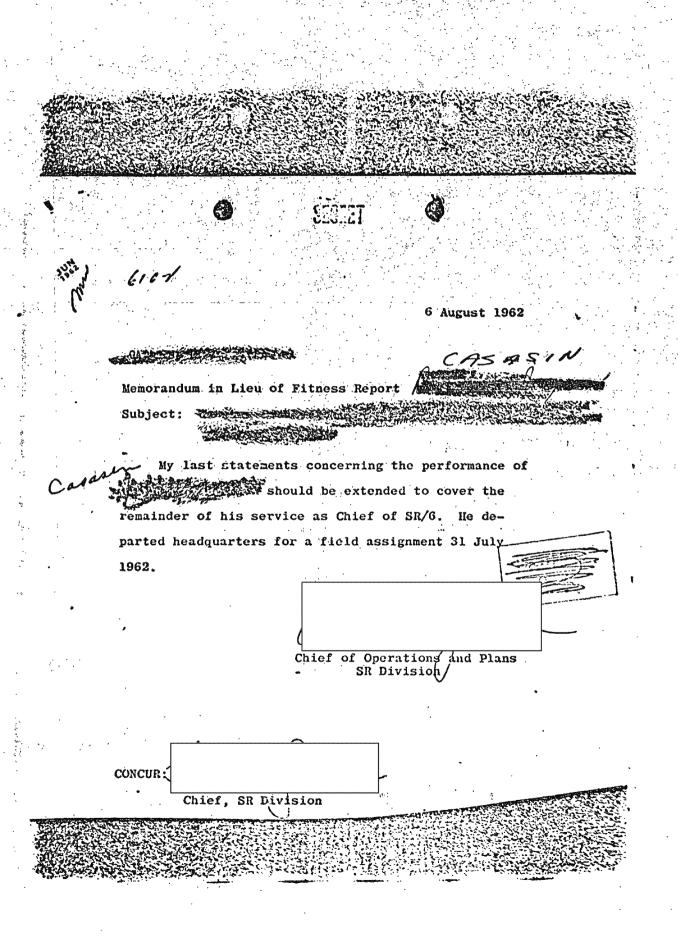
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	Afficiacy of	S			O Janu	ary 19	24	~ M	. 1. 3		" GS	-14	\mathcal{F}_{∞}
9. SERVICE DESIGNATION 6.	OFFICIAL POSITIO	N TITLE	. 1	*****			-	7. 00	P/Dii	//8A)# A S S	IGNM	NT.
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A. CAREE	R STAFF STATUS	114 777	· , -	9.	,		146	OF RE	POR	7			
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PENDING	DECTIVED	DENIED	, **	X	NNUAL	141	EASSI	NMEN	1/6	APLOY	KE		
10. DATE REPORT OUT IN O.	. Harrison /	ina Period 960-Octo	Ta .	SPEC	IAL (Specil	ייי	- 3	-			, •.		: '
SECTION B	EVALUAT	ION OF P	ERFORM	MANCI	E OF SPE	CIFIC	ITUC	E\$					
List up to alk of the most in manner in which employee p with supervisory responsibil	erforms EACH spe	cific duty.	Consider	ONLY	effective	ness in p	erlora	ance (of thi	at duty	r. All	le scri empl	bes the
1 - Unicitisfactory 2	- Barely adequate	J - Acc	eptoble	4 - Co	mpetent	5 - Exce	llent	6 5	Super	ior.	7 - 0)ufsta	nding
SPECIFIC DUTY NO. 1 Supe.	rvises large	fune-	RATING	SPECI	FIC DUTÝ	NO. 4 C	ondi	ets	lie	iso	ı wit	th	RATING
tional branch of		staff	HO.		ious co								NO.
and contra	ct personnel.	* * * * * * * * * * * * * * * * * * * *	. 5	with	n other	agenc	ies.		,				6
SPECIFIC DUTY NO. & Plan	s and program	as for	RAT:NG	SPECI	PIC DUTY	10.8 р	rens	res	and	pré	sent	:3	RATING
operations support			- PASIA	brie	efings.		, -			200,0		·	но. 6
tion of new support			5							•	· ·	I	•
SPECIFIC DUTY NO. 3 Super	Tikes prepar	ntion	RATING	SPECIF	IC BUTY	10.6 5	יימרי	vise	67 PM	atnt		20 6	RATING
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special studies bot			5		ctors,								•
and or request.	AT OH OWN THE	CIRCLAG	. 1	defe	ectors,	tea-pur	ctic	inat	es	in :	helr	. [5
SECTION C E	VALUATION OF	OVERAL	LPERF	ORMA	NCE IN	URREN	TPC	SITIO	N r	eset	til om	ent.	
Take into account everything duties, productivity, conduct your knowledge of employee' statement which most occurat	on lob, copparative s overall performan	eness, perti ice during t	nent pert he rating	sonal tr	aits or hal	bits, porti	cular	limita	tion	or ta	lents.	Base	ed on
2 - Performance 3 - Performance 4 - Performance 5 - Performance	In many important meets most require clearly meets basi clearly exceeds be in every important in every respect is	ements but in the contract of	is deficie ints; ments, superior,	etrequ ntino	irements, ne or more	Importan	t resp	ects.	•			TING	-
SECTION D	DI DI	ESCRIPTION	ON OF T	HE E	MPLOYE	Ę		·					
In the rating l	boxes below, chec	k (X) the de	gree to w	hich e	,				e em	playe	9		
1 - Least possible degree	2 - Limited degra	e 3 - N	compl deg	rec	4 - Above	gvatoge	degro	5	· 04	tstan	ling de	diee	
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•	-110000 (EMI)	* ****		, ,	٤,	CABLE			1	2	. 3	4	5
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RESOURCEPUL					i	<u> </u>							×
ACCEPTS RESPONSIBILITIES				1]			X	
AN MAKE DECISIONS ON HIS O	WHEN NEFD AR	ISES				L						_X_	\coprod
OES HIS JOB WITHOUT STRON	G SUPPORT				i	1							
ACILITATES SMOOTH OPERAT	ION OF HIS OFFICE	Ę		- 7					I				
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ISCIPLINE IN ORIGINATING, M	AINTAINING AND D	SPOSING O	PRECOR	cs					[<u> </u>	
THER (Specify):	C.F.	FEREN	W # E# O3	, DCI								1	-

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SECTION E	NARRATIVE DESCRI	TION OF MANNER	OF JOB PERFORMA	NCE SYME
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Stress strengths and weakne				mployee for improvement of his
work: Give recommendation				ny yed for a sauming greater re-
sponsibilities. Arralify or	explain, il appropriate, tut	ings given in SECTION	IS B. C. and D to provi	de Ang best bosis for determining
future personnel actions.		교존 연극하셨다니요 그 등 학교		40 4/1 001
	· ·			"" BI

Mr. It is a good knowledge of Soviet matters and Cherally is very well informed. He continually demonstrates much initiative and a high degree of productivity. He is stimulating to his associates, businesslike and delegates work easily. He appears very self-confident and he is dynamic.

Mr. Despervises a very large and key branch engaged in a wide variety of activities, a difficult job which he does well.

SECTION F	CERTIFICATION AND	COMMENTS
1. 1	BY EMPLOYE	E
	cortify that I have seen Sections A,	R. C. D and E. of this Report.
9 November 1961	SIGNATURE OF EMPLOYEE	E/
2.	BY SUPERVIS	
JONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHO	NN TO EMPLOYEE, GIVE EXPLANATION
Tvelve		
	IF REPORT IS NOT BEING MADE AT T	HIS TIME, GIVE REASON.
EMPLOYEE UNDER MY SUPE	RVISION LESS THAN 90 DAYS	REPORT MADE WITHIN LAST 90 DAYS
OTHER (Specify):	e j	
9 November 1961	SR/Chief of Plans and Or	peration
3.	BY REVIEWING OF	FICIAL / /
X I WOULD HAVE GIVEN THIS	EMPLOYEE ABOUT THE SAME EVALUATE	on. ·
I WOULD HAVE GIVEN THIS	EMPLOYEE A HIGHER EVALUATION.	
I WOULD HAVE GIVEN THIS	EMPLOYEE A LOWER EVALUATION.	
I CANNOT JUDGE THESE EV	ALUATIONS. I AM NOT SUFFICIENTLY F	AMILIAR WITH THE EMPLOYEE'S PERFORMANCE.
OMMENTS OF REVIEWING OFFICE	, : ·	
ATE	OFFICIAL TITLE OF REVIEWING OFFI	
21Nov	Chief, SR Division	JOHN M. MAURY
	SECRET	սու <u>լու արդան գործական գործությունը արդանական արդանական արձագարան անգնի</u> սանական գործությունին ներական արդանական ա



14-00000

Casasin

6 August 1982

Memorandum in Lieu of Fitness Report

Subject: 3

My last statements concerning the performance of should be extended to cover the remainder of his service as Chief of SR/8. We departed headquarters for a field assignment 31 July 1982.

Chief of Chemicians Line Plans
L.. Division

Concur: Chief, SR Division

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